



The Department of Elementary and Secondary Education's Office of Public School Monitoring (PSM) will conduct an Integrated Monitoring Review of **Hilltown Cooperative Charter Public School** in **May 2025**. Each school district, charter school, vocational school, and virtual school undergoes an Integrated Monitoring Review every three years. The areas addressed during an Integrated Monitoring

Review are organized into two groups, known as Group A Universal Standards and Group B Universal Standards.

Hilltown Cooperative Charter Public School will be undergoing a **Group B** monitoring review that addresses special education teacher and related service personnel licensure and professional development; parent, student, and community engagement, including compliance with Child Find requirements; facilities and classroom observations; implementation and oversight of Individualized Education Programs (IEPs); time and learning, and equal access. For additional information please click on this link: [Integrated Monitoring Parent and Family Orientation](#) or copy and paste this link into your browser:

<https://www.youtube.com/watch?v=ASjIE6jy9ak>

The process includes interviews with district staff and administrators, a review of student records, policies and procedures, and school building visits. Interpretation will be provided, if needed.

The Department will also send a parent survey, in multiple languages and formats, as needed, to parents /guardians of special education students to gather key information on the special education processes and procedures.

Parents/guardians and other stakeholders may call Sandra Hanig, Monitoring Review Chairperson, by telephone at (413) 314-6707 or by email at sandra.hanig@mass.gov to request a telephone interview. If anyone requires an accommodation, such as translation, to participate in an interview, the Department will make the necessary arrangements.

Within approximately 60 business days after the onsite visit, the review chairperson will provide **Hilltown Cooperative Charter Public School** with a report that includes information on further actions that may be required. The public will be able to access the report at

<https://www.doe.mass.edu/psm/tfm/default.html>.